



Legal name of individual or organization that is the beneficial owner of the payment received:

\_\_\_\_\_

Are you a U.S. citizen or resident for tax purposes? \_\_\_\_\_ Yes \_\_\_\_\_ No

(Note: If above question is yes – this form is N/A. Please complete [Supplier Information Form](#))

Please Check the Applicable Box:

- This payment relates solely to the purchase of goods, inventory, equipment, materials or supplies, and/or related shipping charges. Country shipped from: \_\_\_\_\_(Country Name)
- The following services performed for Emory University from \_\_\_\_\_ (mm/dd/yyyy) through \_\_\_\_\_ (mm/dd/yyyy) were performed entirely **OUTSIDE** the United States in the country of \_\_\_\_\_ (Country Name)
- The following services performed for Emory University from \_\_\_\_\_ (mm/dd/yyyy) through \_\_\_\_\_ (mm/dd/yyyy) were performed entirely **INSIDE** the United States.
- The following services performed for Emory University from \_\_\_\_\_ (mm/dd/yyyy) through \_\_\_\_\_ (mm/dd/yyyy) were performed partly outside and partly inside the United States in the country of: \_\_\_\_\_(Country Name). (if this box is checked, please state on the invoice separate amounts for the non-U.S. and U.S. portion of the services provided).

Brief Description of Services/Activities provided to Emory University:

\_\_\_\_\_  
\_\_\_\_\_

Printed Name: \_\_\_\_\_ Amount to be received: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Bank Information: Name of Bank: \_\_\_\_\_

Name on Account: \_\_\_\_\_

Bank Account #: \_\_\_\_\_

IBAN (if applicable): \_\_\_\_\_

SWIFT Code for Bank: \_\_\_\_\_